

# SELF-EMPLOYMENT – CONTRACT LABOR – SOLE PROPRIETORSHIP

Also, complete Business Vehicle – Home Office – Business Assets (If Applicable)

When did you start this business? \_\_\_\_\_ Number of months operated this year \_\_\_\_\_

Address (If different from home) \_\_\_\_\_ Operated by:  Taxpayer  
 Spouse  
 Both

Business Name (If any) \_\_\_\_\_

### INCOME

Gross Sales at Retail \$ \_\_\_\_\_  
*Money actually collected by you.*  
 Returns & Refunds \$ \_\_\_\_\_  
 Miscellaneous Business Income \$ \_\_\_\_\_  
 Sale of Fixed Assets \$ \_\_\_\_\_  
*Vehicle, Equipment, Furniture & Fixtures, etc.*

### INVENTORY

In your Possession January 1, 2016 \$ \_\_\_\_\_  
 In your Possession December 31, 2016 \$ \_\_\_\_\_  
(Wholesale cost)  
 Purchases \$ \_\_\_\_\_  
 Personal Use \$ \_\_\_\_\_  
 Abandoned, Obsolete, Destroyed \$ \_\_\_\_\_

### BUSINESS EXPENSES

Advertising \$ _____	Office Expenses \$ _____
Bank Charges \$ _____	Parking \$ _____
Credit Card & PayPal Fees \$ _____	Pension & Profit Sharing \$ _____
Commission Paid \$ _____	Postage \$ _____
Dues & Subscriptions \$ _____	Rent (Office/Warehouse) \$ _____
Education & Training \$ _____	Repairs & Maintenance \$ _____
Equipment Rent/Lease \$ _____	Supplies \$ _____
Freight & Delivery \$ _____	Taxes Paid (Payroll) \$ _____
Health Insurance \$ _____	Taxes Paid (Sales) \$ _____
Other Insurance \$ _____	Taxes Paid (Other) \$ _____
Interest \$ _____	Travel, Hotel, Cabs, Tolls \$ _____
<i>Business Credit Card &amp; Business Loans Only</i>	
	Cell Phone (Business Portion) \$ _____
Legal & Accounting \$ _____	Long Distance Service \$ _____
Meals & Entertainment \$ _____	Business & Fax Line(s) \$ _____
Outside Services/Contract Labor \$ _____	Internet Access & Website \$ _____
Other (Describe) _____	\$ _____

Check if you issued a W-2 or 1099 MISC for contract labor and attach a copy